

**MINUTE OF THE OF PLENARY MEETING OF THE SENTENCE REVIEW
COMMISSIONERS HELD ON 29 MARCH 2011**

Present: Mr Brian Currin Chairman
Dr Peter Curran
De Adrian Grounds
Dr Duncan Morrow
Mr Donal McFerran
Dr Silvia Casale
Mrs Mary Gilpin

Mrs Moya Cushley Sec to the Commissioners
Mrs Kerry McIlwaine Dep Sec to the Commissioners
Mrs Karen Weir Secretariat
Ms Pauline Humphreys Minute Taker

1. The note and minute of the previous meeting were discussed and agreed.
2. The Commissioners' draft Special Advocate policy was endorsed.
3. The current position of each case within the Sentence Review was discussed.
4. An update was provided detailing staffing changes within the Commissioners' Secretariat.
5. Professor John Jackson had put his name forward to become a Sentence Review Commissioner.
6. The next Plenary meeting will be held on 9 June 2011

4 April 2011

MINUTE OF THE SENTENCE REVIEW COMMISSIONERS PLENARY ON 9 JUNE 2011

Present Commissioners: Mr Brian Currin Chairman
Mr Donal McFerran
Dr Silvia Casale
Dr Duncan Morrow
Dr Peter Curran
Dr Adrian Grounds
Mrs Mary Gilpin

Secretariat: Mrs Moya Cushley Secretary to Commissioners
Mrs Kerry McIlwaine Deputy Secretary

Apologies: Prof John Jackson

1. The note and minute of the previous meeting were discussed and agreed.
2. The wording of a Preliminary Indication template was agreed.
3. Commissioners discussed a case in the context of offence related work.
4. The current position of each case within the Sentence Review was discussed.
5. An update was provided by the Secretary of the Commissioners on the tenure of Sentence Review Commissioners.
6. The next plenary meeting will be held on the 9 December 2011.

10 June 2011

**MINUTE OF THE OF PLENARY MEETING OF THE SENTENCE REVIEW
COMMISSIONERS HELD ON 9 DECEMBER 2011**

Present: Mr Brian Currin Chairman
Dr Peter Curran
Dr Adrian Grounds
Dr Duncan Morrow
Mr Donal McFerran
Dr Silvia Casale
Mrs Mary Gilpin
Prof John Jackson

Mrs Moya Cushley Sec to the Commissioners
Mrs Kerry McIlwaine Dep Sec to the Commissioners
Mrs Karen Weir Minute taker

1. The note and minute of the previous meeting were discussed and agreed with two amendments.
2. Mr Currin welcomed everyone to the meeting and thanked them for their attendance.
3. Mrs Cushley reported on a meeting with Probation where it was confirmed that Probation provide courses for all prisoners but cannot provide offence focussed work for SRC prisoners.
4. Succession planning for the SRC was discussed and Mr Currin is to meet with the Secretary of State to discuss the appointment process.
5. The current position on each Sentence Review case was discussed.
6. The next Plenary meeting will be held on 13 March 2012.

9 December 2011