

**MINUTE OF THE PLENARY MEETING OF THE SENTENCE REVIEW
COMMISSIONERS HELD ON 9 FEBRUARY 2015**

<i>Present:</i>	Ms Clodach McGrory	Chairman
	Dr Adrian Grounds	Commissioner
	Prof John Jackson	Commissioner
	Mrs Kerry McIlwaine	Secretary to the Commissioners
	Mrs Karen Weir	Secretariat
	Mr Mark Murtagh	Minute Secretary
<i>Apologies:</i>	Dr Duncan Morrow	Commissioner

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance. Apologies were received from Dr Duncan Morrow
2. The note and minute of the previous meeting were discussed and agreed with an amendment to item 5.
3. Mrs McIlwaine advised the SRC media advisors had underestimated the cost of 'reskinning' the SRC website. She agreed to contact the NIO to explore alternative options of updating the website.
4. Ms McGrory provided an update on the progress of the ongoing recruitment process. It is thought any new Commissioners will be appointed in around 6 weeks' time.
5. Ms McGrory thanked the secretariat for compiling the bones of a new handbook for Commissioners in such a short period of time. Plans were put in place to finalise the handbook by the end of February.
6. Ms McIlwaine updated the Commissioners on the proposed move to new accommodation.
7. A number of draft policy documents were discussed and agreed.
8. Current and recently completed cases were discussed.
9. A date for the next SRC plenary will be agreed once the recruitment process is completed.

9 February 2015

**MINUTE OF THE OF PLENARY MEETING OF THE SENTENCE
REVIEW COMMISSIONERS HELD ON 15 JUNE 2015**

Present:

Ms McGrory	Chairman
Dr Adrian Grounds	Commissioner
Mr Tim Thorne	Commissioner
Dr Micaela Greenwood	Commissioner
Ms Anne Grimes	Commissioner
Dr Duncan Morrow	Commissioner
Mrs Karen Weir	Secretariat
Mr Mark Murtagh	Minute taker

Apologies:

Prof John Jackson
Mrs Karen Weir

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance. She formally welcomed the newly appointed Commissioners; Mr Tim Thorne, Dr Micaela Greenwood and Ms Anne Grimes.
2. The note and minute of the previous meeting were discussed and agreed with minor amendments.
3. Ms Weir explained that the SRC along with the PCNI will be moving to new accommodation in Laganside Courts on or before 20 July 2015.
4. Financial constraints and the SRC budget were discussed.
5. The current position on each active case currently before the Commissioners was discussed.
6. A number of draft policy and guidance documents were agreed as final.
7. The date for the next Plenary is yet to be agreed.

**MINUTE OF THE OF PLENARY MEETING OF THE SENTENCE
REVIEW COMMISSIONERS HELD ON 21 OCTOBER 2015**

<i>Present:</i>	Ms Clodach McGrory	Chairman
	Dr Adrian Grounds	Commissioner
	Mr Tim Thorne	Commissioner
	Dr Micaela Greenwood	Commissioner
	Ms Anne Grimes	Commissioner
	Dr Duncan Morrow	Commissioner
	Prof John Jackson	Commissioner
	Mrs Kerry McIlwaine	Secretary to the Commissioners
	Mrs Karen Weir	Secretariat
	Mr Mark Murtagh	Minute Taker

1. Ms McGrory welcomed everyone to the meeting and thanked them for their attendance.
2. The note and minute of the previous meeting were discussed and agreed with no amendments.
3. The current position on each active case currently before the Commissioners was discussed.
4. Financial constraints and the SRC budget were discussed. A number of efficiency savings were identified.
5. Mrs McIlwaine informed the Commissioners that a new Grade 7, Mark Radcliffe, was appointed to the PCNI/SRC as of 1 September 2015.
6. The date for the next Plenary is yet to be agreed.